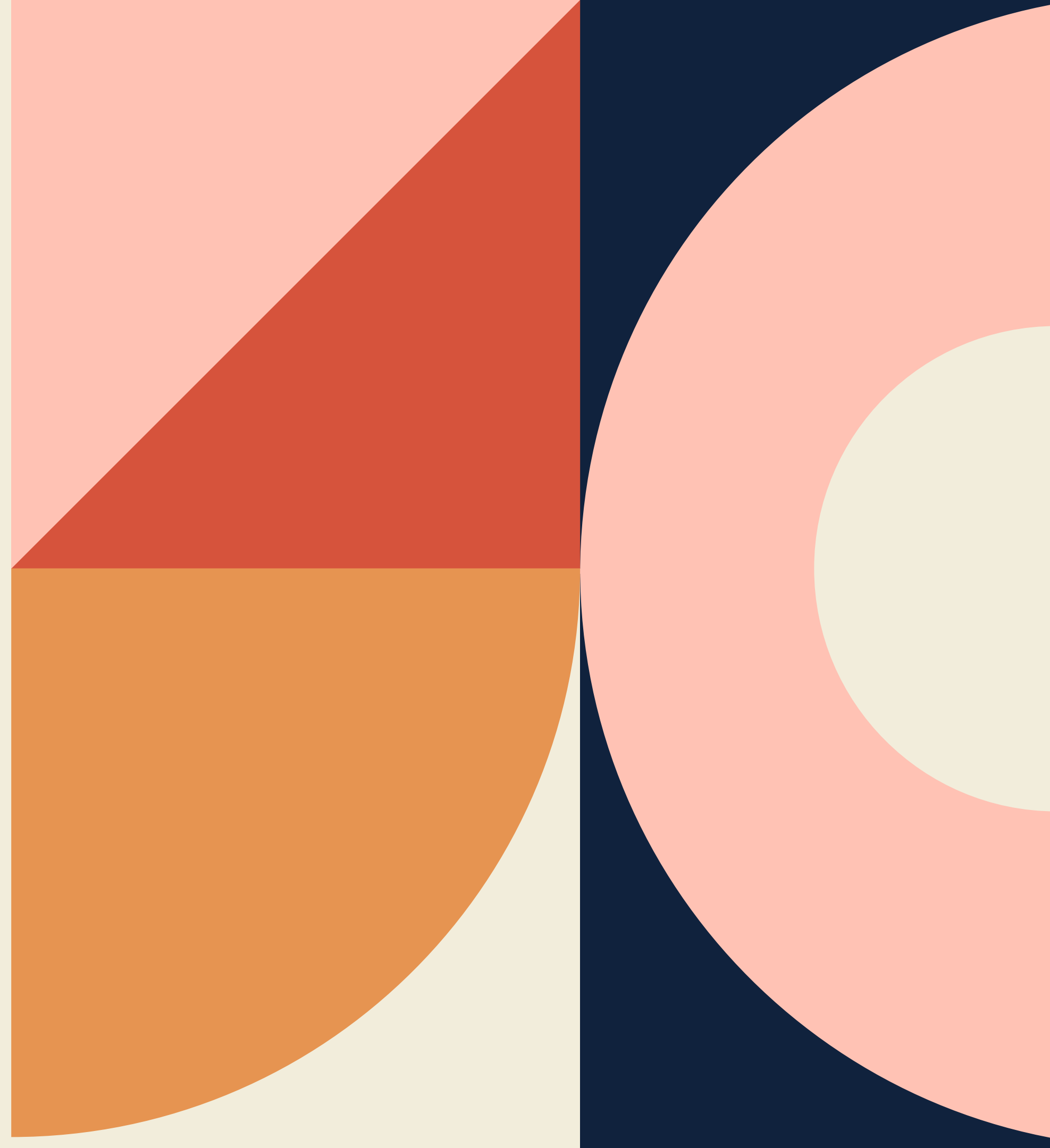


WORK FLOW FOR DDUSY 2022 ONLINE APPLICATION

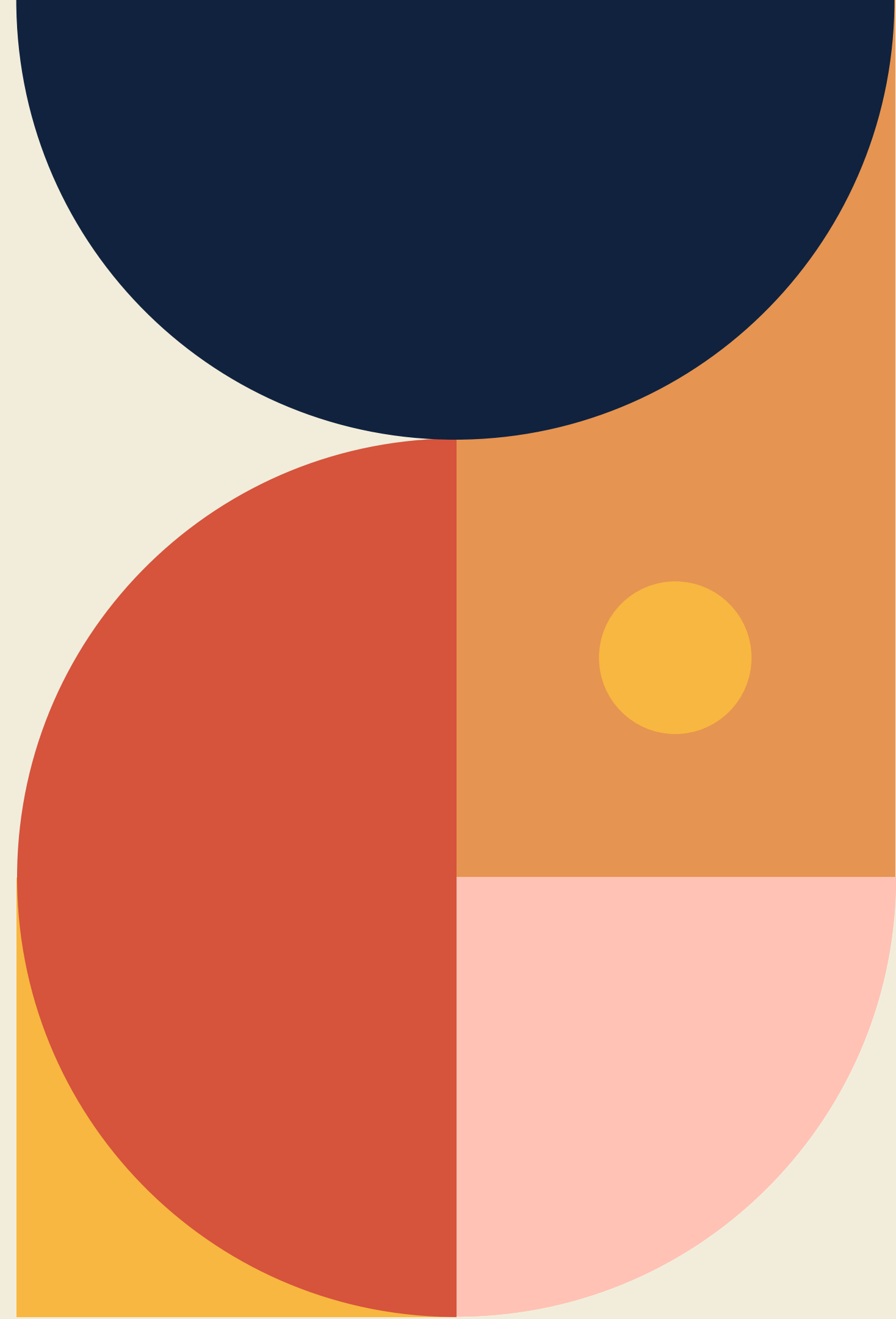
The process starts with The Applicant
Account Creation right up to the final
approval/input from the Branch Manager



02

APPLICANT REGISTRATION

The applicant has to first register/create an account in the Portal before he/she applies for the Scheme. This is done in order to track & record applications in the database



03

ONLINE FORM FILLUP

After the account is created. The Applicant Fills up the form, attaching all the necessary documents in the end of the form.

STEP 1: DOCUMENT VERIFICATION

DPOs to verify the correctness/genuineness of the documents.

DPOs if satisfied with the documents will click on the SUBMIT button, and the document will automatically be sent to the Lead Bank Manager for CIBIL score check. In case of rejection, a REASON has to be mentioned in the remarks

Remarks

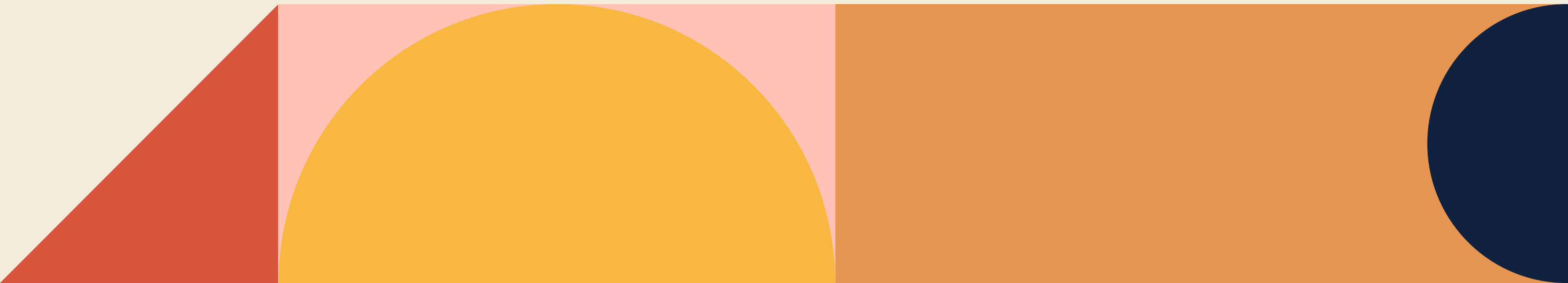
Notes/reminders/
reasons can be
added here for
the next person

submit

Reject

Clicking on the Submit Button automatically forwards the application to the LDM for CIBIL Score Check/
Loan eligibility

Clicking on the Reject Button rejects the application



05

STEP 2: CIBIL SCORE CHECK

LDM will check the CIBIL score of the applicant and will assess the loan eligibility. If satisfied he will click on the SUBMIT button, the document will automatically be sent to the DC concerned for placing before the District Level Screening Committee. In the case of Rejection, REASON has to be mentioned in the remarks column.

REMARKS

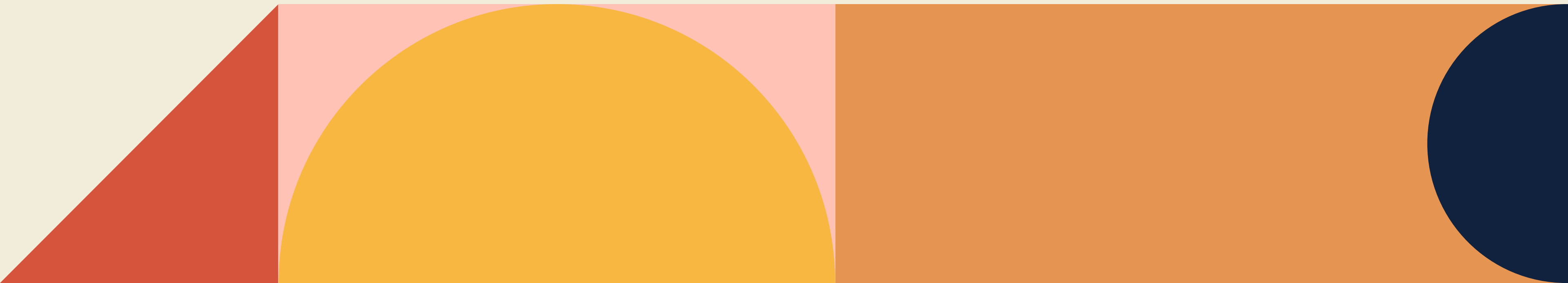
Notes/reminders/
reasons can be
added here for
the next person

Submit

Reject

Clicking on the Submit Button automatically forwards the application to the DLSC

Clicking on the Reject Button rejects the application



DISTRICT SCREENING COMMITTEE

1. DPO WILL PLACE THE APPLICATION BEFORE THE DLSC.
2. DLSC WILL TAKE INTERVIEW OF THE APPLICANT. THE APPLICANT WILL MAKE POWERPOINT PRESENTATION BEFORE THE DLSC.
3. IF THE APPLICANT IS SELECTED, DC WILL ORDER DPO AND CONCERNED OFFICERS OF THE LINE DEPARTMENT TO CARRY OUT FIELD INSPECTION ALONG WITH THE BANK OFFICIALS.
4. IN CASE OF SUITABILITY/ VIABILITY, DPO WILL CLICK ON THE SUBMIT

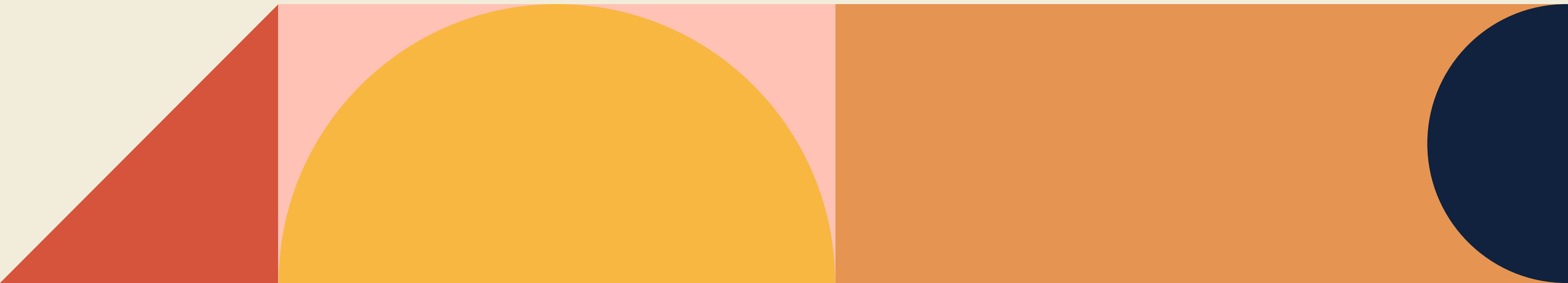
Submit

Reject

IN CASE OF REJECTION, REASON HAS TO BE MENTIONED IN THE REMARKS COLUMN

REMARKS

Notes/reminders/
reasons can be
added here for
the next person



07

FORWARDING OF APPLICATION TO THE RESPECTIVE BRANCH MANAGER

THE LDM WILL FURTHER PASS ON THE APPLICATION RECOMMENDED BY THE DLSC TO THE RESPECTIVE BRANCH MANAGERS FOR GRANT OF LOAN BY SELECTING THE BRANCH MANAGER FROM THE DROPDOWN FIELD..

RESPECTIVE BRANCH MANAGER WILL PROCESS THE APPLICATION FOR GRANT OF LOAN TO THE APPLICANT.

NB: THE APPLICANT CAN TRACK HIS APPLICATION FROM THE PORTAL BY VISITING <https://ddusyarunachal.in/track-application/> BY ENTERING HIS APPLICATION ID IN THE FIELD

Note box

Notes/reminders/
reasons can be
added here for
the next person

SUBMIT

RESPECTIVE BRANCH MANAGER- STEP 1- ACCEPT OR REJECT

Notes/reminders/
reasons can be
added here for
the next person

THE RESPECTIVE BRANCH MANAGER WILL MAKE THE LAST AND FINAL SCRUTINY AND PROCESS THE APPLICATION FOR GRANTING LOAN.

INCASE OF ANY DOUBTS, THE CONCERNED BRANCH MANAGER MAY DISCUSS THE MATTER WITH THE LDM ..

Submit**Reject**

AMOUNT SANCTIONING BY BM

The Branch Manager will enter the amount sanctioned in the given boxes which is only visible and editable by him.

The information will reflect on the respective dashboards. The applicant will also receive a final confirmation message of the loan sanctioned in their personal registered mail id.

Note box

Notes/reminders/reasons can be added here for the next person

SUBMIT

As suggested by the banks, the process ends here

THE

END

