



TO DO LIST

PRESENTATION SLIDE

EMAIL ID

CHANGE/UPDATE YOUR EMAIL ID

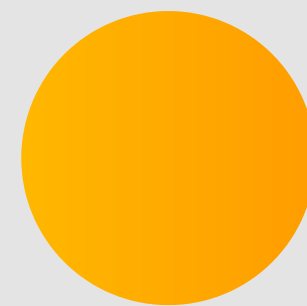
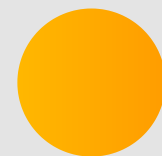
**TO UPDATE EMAIL AND LOGIN PW, LOGIN TO YOUR
DASHBOARD AND CLICK ON THE EDIT PROFIL BUTTON ON
YOUR DASHBOARD**

DO THIS IN ORDER TO RECEIVE REGULAR UPDATE AND EMAIL
NOTIFICATIONS



PASSWORD **CHANGE PASSWORDS**

FOR SECURITY PURPOSE UPDATE YOUR PASSWORDS AS
IT WAS CREATED BY THE ADMIN AND THE SAME WAS
SHARED WITH THE HOD



BOOKMARK

BOOK MARK YOUR LOGIN PAGE

**BOOKMARK YOUR DASHBOARD
PAGE AFTER YOU LOGIN**

These will make your login experience better